

How to Complete This Application

IF QUESTIONS: Call 608-264-9596; TTY 608-264-8777; or contact the Department of Commerce, Manufactured Home Unit

To get a certificate for a manufactured home, you must complete Sections A through E as they apply.

Include the original Certificate of Manufactured Home(not a copy) for a used manufactured home. Include the Manufacturer's Certificate of Origin for a new Manufactured Home.

To replace a lost or damaged manufactured certificate, complete Sections A - E as they apply. *Note - The replacement manufactured certificate voids all previous certificates.*

SECTION

A Owner Information

Owner/Co-Owner - the names that will be on the new certificate.

"And" means all owners must sign the manufactured certificate to transfer ownership.

"Or" means only one owner must sign the manufactured certificate.

Social Security Number and Driver License Number:

If you are applying as an individual, you are required to provide your Social Security Number, pursuant to 1997 Act 191, for the purposes of ss. 49.22, Wis Stats. Under the Social Security Act, 42 USC. 405, (c)(2)(C)(i), the department and other state and federal agencies may use that Social Security Number for Purposes authorized by law.

FEIN - Federal Employer Identification Number is required for corporations or other non-individual owners.

B Manufactured Home Information

Salvage - A home less than 7 years old which has been damaged to the extent that the cost of repairing the home would exceed 70% of fair market value.

Flood Damaged - a home damaged by water to the extent that the estimated or actual repair costs, whichever is greater, exceeds 70% of fair market value.

C Loan Information - If you borrowed money for this home, contact the lender for the correct information. Please show complete mailing address. Loan filing fee is \$4.

D Fees Pay title fee if you are changing the owner(s) on the certificate, or filing the home in Wisconsin for the first time. Pay replacement title fee if replacing a lost, stolen or mutilated Wisconsin title.

Owners Signature(s) - Owner(s) shown in Section A must sign. If an owner is under 18, also complete Section E of the application.

E Consent to Purchase - (see front of application) If an owner is under 18, a parent or guardian must complete this section.

Release of Information - The Wisconsin Department of Commerce may use the personal information you provided for secondary purposes [Privacy Laws s. 15.04 (1) (m) Stats.]

Mail to: WI Dept. of Commerce
Safety and Building Division
Manufactured Homes / Mobile Home Unit
P.O. Box 1355
Madison, WI 53701-1355
SBD-40687 (N.7/00)